**Advance Excel Assignment 1**

**1. What do you mean by cells in an excel sheet?**

Cells are the boxes you see in the grid of an Excel worksheet, like this one. Each cell is identified on a worksheet by its reference, the column letter and row number that intersect at the cell's location. This cell is in column D and row 5, so it is cell D5. The column always comes first in a cell reference.

**2. How can you restrict someone from copying a cell from your worksheet?**

Yes, it is possible. In order to protect your worksheet from getting copied, you need to go into Menu bar >Review > Protect sheet > Password. By entering password, you can secure your worksheet from getting copied by others.

**3. How to move or copy the worksheet into another workbook?**

On the Window menu, click the workbook that contains the sheet that you want to copy. Click the sheet that you want to copy. On the Edit menu, click Sheet > Move or Copy Sheet. On the To book menu, click the workbook that you want to copy the sheet to.

**4. Which key is used as a shortcut for opening a new window document?**

To quickly create a new blank file or email, press Ctrl+N.

**5. What are the things that we can notice after opening the Excel interface?**

The Excel Starter startup screen appears, and a blank spreadsheet is displayed. In Excel Starter, a spreadsheet is called a worksheet, and worksheets are stored in a file called a workbook. Workbooks can have one or more worksheets in them.

**6. When to use a relative cell reference in excel?**

Relative references are especially convenient whenever you need to repeat the same calculation across multiple rows or columns.